

# Memorandum



**Date:** December 12, 2007

**To:** Honorable Chairman Dorrin D. Rolle  
and Members, Transit Committee

TC  
Agenda Item No. 5G

**From:** George Burgess  
County Manager

**Subject:** Invoicing and DBE Status Report on the Program Management Consultant (PMC) Contract

Attached is a follow-up report responding to questions raised by the Board of County Commissioners (Board) during the April 24, 2007 Commission meeting regarding the PMC Contract. The attached PMC Disadvantaged Business Enterprise (DBE) Participation Summary is broken down by category of consultant – prime, original DBE, new DBE, and non-DBE subconsulting firms. Actual payments and earned accruals are shown on the PMC DBE Participation Summary, along with their corresponding percentage participation amounts by firm.

From this data, the total invoiced and paid to DBE firms as of November 26, 2007 is \$5,844,567 for services up to September 28, 2007. This represents a 19.9% DBE participation of the total amount paid to all subconsultants.

The services performed by the PMC after September 28, 2007 and up to November 9, 2007 total \$1,683,877, of which the DBE participation is \$568,596, or 33.8%. These amounts have been earned but not yet invoiced and as a result have not yet been paid (they are therefore shown as "accrued"). Once the "accrued" amount is fully invoiced and paid, the DBE participation is projected to increase from the current 19.9% to 20.6% overall. In order to compensate for lower DBE performance levels, which were 10.3% in 2005 and 19.3% in 2006, the PMC has taken steps in 2007 to significantly increase DBE participation and is achieving over 27% year to date. The DBE participation rate continues to increase so the PMC can achieve the 25% contract goal. The most recent bi-weekly labor period showed a participation rate of just under 34%.

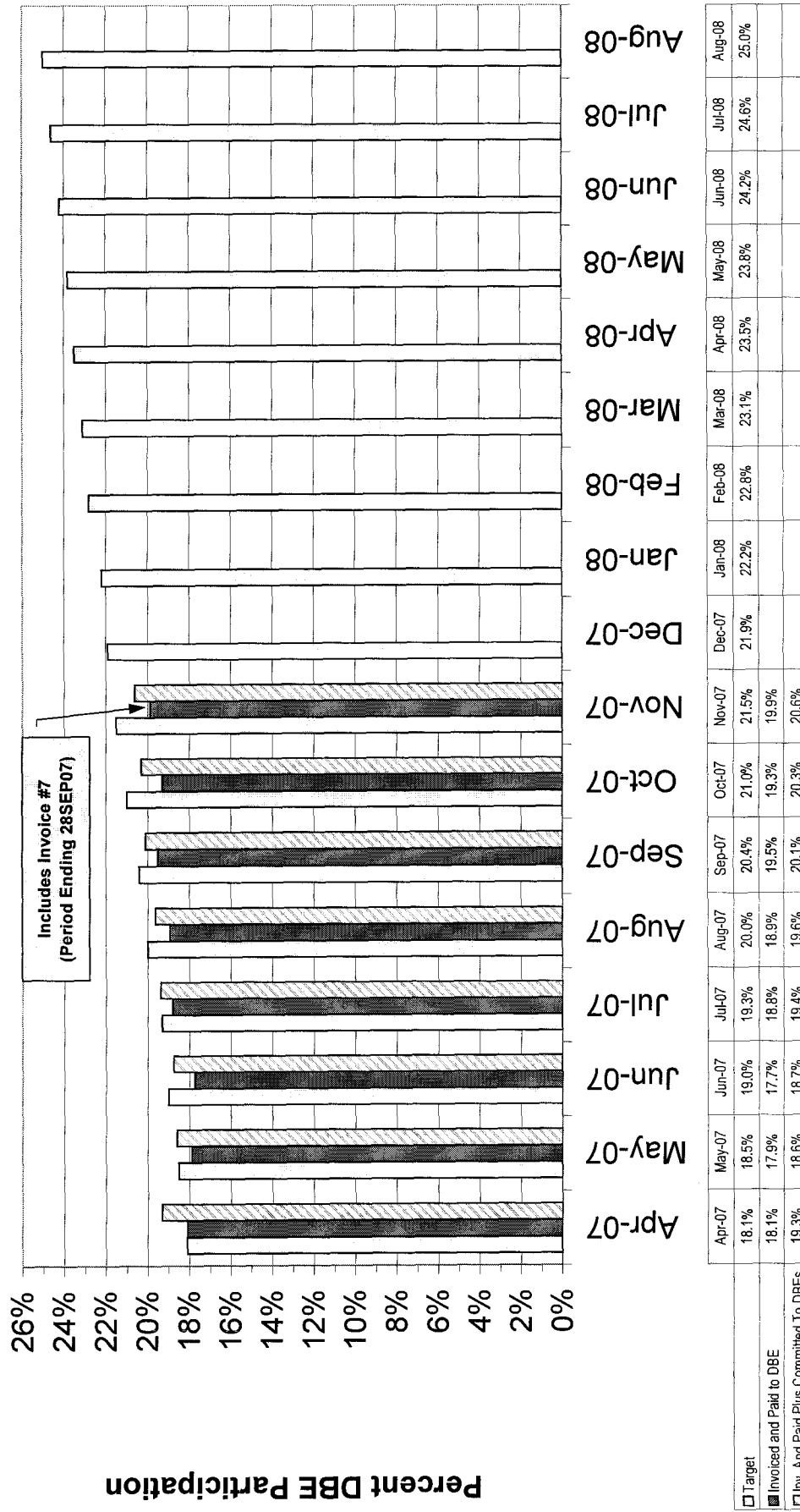
The PMC has made significant improvements to the DBE participation rate. Additionally, the reconciliation of all 2005 and 2006 invoices is now complete and 2007 invoicing is proceeding on schedule. The next invoice for 2007 was issued by the PMC on November 28, 2007, and MDT is currently processing it.

  
Assistant County Manager

# PMC DBE Participation Summary

Company	June 2005 PMC Proposal % Goal	Actual Pay Through 26NOV07	Actual Participation %	"Earned" Accruals	Accrued Participation %	Actual Paid + Accrued	Participation %
<b>Prime Consultant</b>							
Parsons Brinckerhoff	27.0%	\$9,691,679	33.0%	\$351,701	20.9%	\$10,043,380	32.3%
<b>Non-DBE Subconsultants</b>							
AECOM		\$0	0.0%	\$20,811	1.2%	\$20,811	0.1%
DMJM + Harris, Inc.	24.0%	\$6,142,236	20.9%	\$319,517	19.0%	\$6,461,753	20.8%
Spillis-Candela & Partners				\$11,111	0.7%	\$11,111	0.0%
Post, Buckley, Schuh & Jernigan	24.0%	\$5,722,738	19.5%	\$342,838	20.4%	\$6,065,576	19.5%
The Allen Group, LLC	NIC	\$1,944,039	6.6%	\$58,929	3.5%	\$2,002,968	6.4%
Mactec	NIC	\$15,182	0.1%		0.0%	\$15,182	0.0%
Transit Systems Consulting	NIC	\$43,375		\$10,375	0.6%	\$53,750	0.2%
<b>Total Non - DBE</b>	<b>75.0%</b>	<b>\$13,867,570</b>	<b>79.9%</b>	<b>\$763,579</b>	<b>66.2%</b>	<b>\$14,631,150</b>	<b>79.4%</b>
<b>A2 Group, Inc</b>	<b>2.0%</b>						
Cardozo Engineering Inc	2.0%	\$605,079	2.1%	\$44,984	2.7%	\$650,064	2.1%
Carmen Morris & Associates, Inc.	1.0%	\$422,546	1.4%	\$55,003	3.3%	\$477,549	1.5%
EAC Consulting, Inc.	13.0%	\$2,539,537	8.6%	\$276,871	16.4%	\$2,816,408	9.1%
Nodarse & Associates	2.0%	\$5,075	0.0%		0.0%	\$5,075	0.0%
Phillips Consulting Group, Inc.	1.0%	\$613,211	2.1%	\$51,184	3.0%	\$664,395	2.1%
Triangle Associates, Inc	4.0%	\$493,685	1.7%	\$65,053	3.9%	\$558,738	1.8%
<b>Total Original DBE Team</b>		<b>\$4,679,134</b>	<b>15.9%</b>	<b>\$493,096</b>	<b>29.3%</b>	<b>\$5,172,230</b>	<b>16.6%</b>
<b>Acumen</b>	<b>NIC</b>						
Bay Area Economics	NIC	\$383,764	1.3%	\$0	0.0%	\$383,764	1.2%
Bugdal Group	NIC	\$95,504	0.3%		0.0%	\$95,504	0.3%
Dickey & Associates	NIC			\$28,625	1.7%	\$28,625	0.1%
Dovetail Consulting	NIC	\$319,570	1.1%	\$18,811	1.1%	\$338,381	1.1%
nMomentum	NIC	\$319,570	1.1%	\$28,065	1.7%	\$347,635	1.1%
<b>Total New DBE Firms</b>		<b>\$1,165,434</b>	<b>3.8%</b>	<b>\$75,500</b>	<b>4.5%</b>	<b>\$1,240,934</b>	<b>4.0%</b>
<b>Total DBE</b>	<b>NIC</b>						
	25.0%	\$5,844,567	19.9%	\$568,596	33.8%	\$6,413,164	20.6%
<b>TOTAL ALL PMC</b>	<b>100%</b>	<b>\$29,403,817</b>	<b>100%</b>	<b>\$1,683,877</b>	<b>100%</b>	<b>\$31,087,693</b>	<b>100%</b>

# DBE Participation CUMULATIVE GOAL FORECAST



Note: Actual Compliance based on payments made and received per PBIS.